

Position Description

Position Title	Grade 2 Dietitian
Position Number	30028139
Division	Community and Continuing Care
Department	Community Allied Health Services
Enterprise Agreement	Medical Scientists, Pharmacists And Psychologists Victorian Public Sector (Single Interest Employers) Enterprise Agreement 2021-2025
Classification Description	Dietitian Grade 2 Year 1 - Year 4
Classification Code	AJ1 – AJ4
Reports to	Manager - Community Allied Health Services
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • Working with Children Check • National Disability Insurance Scheme (NDIS) Check • Registration with Professional Regulatory Body or relevant Professional Association • Drivers Licence • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

Our Vision

Excellent Care. Every Person. Every Time.

Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

The Position

The Grade Two Dietitian provides high-quality, client-centred nutrition care within a designated community clinical caseload at Bendigo Health. Working with a high level of professional autonomy, the role involves delivering best-practice dietetic services, including specialised knowledge and management of the Home Enteral Nutrition (HEN) portfolio. The Dietitian contributes actively to interdisciplinary team care and supports the ongoing development of Community Allied Health Services and the broader Nutrition and Dietetics department.

Responsibilities and Accountabilities

Key Responsibilities

The key responsibilities and duties of the Grade 2 Dietitian include, but are not limited to:

- Deliver safe, evidence-based, client-centred care independently within scope of practice, following organisational policies, procedures, and professional standards.
- Apply specialist clinical reasoning to manage referrals, waitlists, and workloads, escalating concerns to senior staff as needed.
- Provide expert advice and guidance to colleagues and support multidisciplinary care and collaborative management plans with clients, families, and stakeholders.
- Document care accurately, maintain program reporting, and ensure continuity of care across services.
- Integrate ethical, cultural, and vulnerable population considerations into practice.
- Work effectively within the multidisciplinary team and with external agencies to support coordinated care.
- Promote respect, trust, and collaboration to optimize client outcomes.
- Provide clinical handovers and address potential conflicts constructively, escalating when necessary.
- Contribute to innovative, evidence-based solutions and improvements in service delivery.
- Actively participate in change processes, quality improvement, and research projects.
- Support translation of evidence into practice, identifying gaps and implementing solutions.
- Uphold quality, safety, and accreditation standards, observing safe working practices.
- Lead or contribute to risk management, service evaluation, and compliance initiatives.
- Engage in lifelong learning, professional development, and self-reflection to enhance skills and care provision.
- Provide orientation, supervision, and training for students, junior clinicians, and Allied Health Assistants.
- Contribute to team and organisational initiatives, including meetings, committees, and delegated portfolios.
- Support recruitment, retention, and development strategies as required.

Key Selection Criteria

Essential

1. A degree in Nutrition & Dietetics or equivalent tertiary qualification with the ability to satisfy the requirements of the Bendigo Health Allied Health Credentialing and Professional Standards document, including evidence of eligibility for membership of Dietitians Australia Professional body
2. Demonstrated experience and knowledge relevant to Dietetics in a community setting
3. Demonstrated understanding of contemporary practice and principles and evidence-based service delivery models for CAHS client groups
4. Demonstrated ability to work collaboratively with multidisciplinary teams to deliver safe consumer-focused care, providing specialist knowledge as required
5. Demonstrated ability to work autonomously with effective organisation and time management skills to actively plan and manage clinical and non-clinical priorities and meet timeframes
6. Demonstrated highly developed verbal and written communication skills with the ability to interact effectively with clients, carers, staff and the community

Desirable

7. Demonstrated commitment to lifelong learning through ongoing professional development of self and others
8. Demonstrated ability to provide clinical supervision to students and staff
9. Demonstrated conflict resolution and negotiation skills, and a willingness to seek appropriate support/assistance as required
10. Demonstrated flexibility and willingness to shift focus when priorities or circumstances change and adapt to new / different ways of doing things

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.

- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.